

CONSTITUTION AND BY-LAWS
OF THE NAPA-SOLANO CHAPTER
OF THE
INTERNATIONAL CODE COUNCIL

(as approved by the Executive Board)

Article I
(Name and Objectives)

Section 1. This organization shall be known as the NAPA-SOLANO Chapter of the International Code Council.

Section 2. The objectives of the organization are:

- (a) To place the public welfare above all other interests and to apply the special knowledge and skill of the building official to the benefit of society.
- (b) To build up the prestige of the Building Official to provide sufficient, qualified personnel who are adequately compensated; to establish minimum standards of what a building department is; and to secure adequate recognition and proper place in the administrative organization.
- (c) To investigate and discuss the principles underlying safety in the construction, occupancy and location of buildings and related structures.
- (d) To develop, recommend, and promote uniform regulations and legislation pertaining to building construction and to encourage uniformity in code interpretation.
- (e) To develop, maintain, and promote the adoption of the International Code Councils Codes and related documents and any other codes adopted by the State of California, and to become Active members of the International Code Council.
- (f) To advise and assist in administration of building laws and ordinances.
- (g) To promote and maintain "Home Rule" of building regulations on a local level.
- (h) To do all such other things as are incidental to or desirable for the attainment of the above objectives.

ARTICLE II
Membership

Section 1: The membership shall be confined to:

- (a) Active members.
 - (1) Building Officials, Building, Plumbing, Mechanical, and Electrical Inspectors or other Building Department personnel at the cities and counties represented in this organization.

(b) Associated members.

(1) Members of the industry and other persons interested in or allied with building construction.

(c) Honorary Members.

(1) Members or other individuals voted to this stature having rendered outstanding service to the Chapter.

Section 2: All members shall be entitled to vote, to participate in meetings and discussions and to membership on committees, and to hold office in accordance with Article III. For the purpose of bringing up matters for discussion, all members may make and second motions.

Section 3: Dues for membership shall be fixed by the By-Laws.

ARTICLE III Officers

Section 1. The officers shall be the President, Vice President, Secretary and Treasurer, all of whom shall be either active members at the time of their election or associate members serving a position within a governmental agency. An associate member serving an officer position shall be exclusively engaged in the administration or formulation of laws and ordinances relating to building construction on behalf of a City, County or State Agency: including but not limited to: Building, Plumbing, Electrical, Mechanical and Fire Plans Examiner/Inspector of all City, County and State Agencies represented in this organization as determined by the Executive Board.

Section 2. The President, Vice President, Secretary, and Treasurer shall be elected for a term of one year starting with the first regular meeting of each calendar.

Section 3. A vacancy in the office of President shall be filled by the Vice President. A vacancy in the office of the Vice President, Secretary, or Treasurer shall be filled by a majority vote of the membership present at any regular meeting.

Section 4. Default. When any officer ceases to be employed as a representative serving a governmental agency as required by section 1 above or if they move from the area and are unable to function as an officer

Section 5. The President shall preside at all meetings and shall be an ex officio member of all committees.

Section 6. In the absence of the President, the Vice President shall preside, and in the absence of both the President and Vice President, the Secretary shall preside.

Section 7. The Treasurer is entrusted with the financial affairs of the Chapter and shall make such receipts and disbursements of Chapter funds as may be directed.

Section 8. The officers and the immediate past President shall constitute the Executive Board who shall be responsible for conducting the affairs of the Chapter meetings.

Article IV
Meetings

Section 1. Regular meetings will be held monthly – the first Wednesday of each month at a time and place selected by the membership, to transact such business as the organization may select. Special meetings shall be held as and when called by the President or when requested by the membership.

Section 2. Complete records shall be kept by the Secretary of all proceedings and actions that transpire at all regular and special meetings.

Article V
Amendments

Section 1. Proposed amendments of this constitution and By-Laws may be submitted at any regular or special meetings provided the proposed amendment or amendments shall be signed by five (5) members of the organization. The proposed amendments shall be discussed and all members notified, and shall be voted upon at the next regular meeting by the membership and if passed by a majority vote of 2/3 of the members in attendance and qualified under Section 2, Article II, for adoption. Amendments shall be submitted to the Executive Board of the International Code Council for approval. The effective date of the amendments will be thirty (30) days after ratification of the Executive Board of the International Code Council.

Article VI
Dues

Section 1. Dues shall be reviewed and set by the Board, and approved by the membership on the last meeting of each year.

Article VII
Distribution of Assets

Section 1. On the dissolution or winding up of this association, its assets remaining after payment of or provision for payment of, all of its debts and liabilities shall be forfeited and surrendered to the International Code Council.

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Article VIII
Annual Reports

Section 1. The treasurer shall render a financial report to the membership on the last meeting of the fiscal year.

Article IX
Order of Business

Section 1. Parliamentary procedure shall be as defined in Robert's Rules of Order.

Section 2. The order of business of this organization shall be as follows:

1. Roll call of officers.
2. Approval of minutes of previous meeting.
3. Communications.
4. Reports of officers and committees.
5. Program of special speakers.
6. Unfinished business.
7. New business.
8. Election of officers.
9. Adjournment.

PASSED AND ADOPTED THE 5TH DAY OF DECEMBER, 2012




PRESIDENT



VICE-PRESIDENT



SECRETARY



TREASURER

ATTEST:



SECRETARY

I certify that the foregoing is a true and correct copy of the Constitution and By-Laws of the Napa-Solano Chapter of the International Code Council passed and adopted the December 05, 2012